



**Vision**  
*MPL is an anchor institution that helps build healthy families and vibrant neighborhoods – the foundation of a strong Milwaukee.*

**Mission**  
*Inspiration starts here – we help people read, learn, and connect.*

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## BOARD OF TRUSTEES REGULAR MEETING AGENDA

**Tuesday, June 27, 2023**  
**4:00 p.m.**

**Central Library**  
**Rotary Club of Milwaukee Community Room**  
**814 W. Wisconsin Avenue**  
**Milwaukee, WI 53233**

### **WELCOME & ROLL CALL**

4:00 – 4:05

### **PUBLIC COMMENT**

4:05 – 4:15

### **CONSENT AGENDA**

4:15 – 4:20

Attachment A, page 3

1. **Regular Board Meeting Minutes, May 23, 2023.**
2. **Committee Reports**
  - a. Building & Development Committee Meeting Minutes – June 1, 2023
  - b. Innovation & Strategy Committee Meeting Minutes – June 6, 2023
  - c. Executive Committee Meeting Minutes – June 12, 2023
3. **Administrative Reports.\***
  - a. Financial Report
  - b. Director’s Report

\*Due to staff changes, the May statistics reports will be included in the July agenda

### **SPECIAL COMMUNICATION**

4:15 – 4:30

4. **Budget Outlook.** Budget & Management Director Nik Kovac will provide an overview of the 2024 budget and the Board will discuss budget priorities.

### **REPORTS**

4:20 – 4:40

5. **MPL Finance & Personnel Committee.** Committee Chair Teresa Mercado will report on the April 25, 2023 meeting.

Attachment B, page 25

6. **Milwaukee County Federated Library System (MCFLS) Board Meeting.** Trustee Erika Siemsen will report on the June 19, 2023 MCFLS Board meeting.
7. **MPL Foundation Report.** MPL Foundation Executive Director Ryan Daniels will present an update on fundraising and events.

#### **OLD BUSINESS**

4:40 – 5:00

8. **REI Action Plan Status Update.** Chantel Clark, Associate Library Director – Strategic Initiatives & Public Services, will share progress and next steps for the work plan.

#### **BOARD DEVELOPMENT**

5:00 – 5:10

9. **Central Library 125<sup>th</sup> Anniversary.** Marian Royal, Public Services Area Manager, will present an update on the 125<sup>th</sup> anniversary celebration of Central Library.

5:10 – 5:15

10. **Closing Remarks and Adjournment.**

**REMINDER:** Next scheduled meetings are:

*July 6, 2023 Building & Development Committee – Video Conference Call, 8:00 a.m.*

*July 12, 2023 Services & Programs Committee – Video Conference Call, 4:00 p.m.*

*July 25, 2023 Finance & Personnel Committee – Video Conference Call, 8:30 a.m.*

*July 25, 2023 Board Meeting – **IN PERSON**, Central Library, 4:00 p.m.*

#### **Trustees**

Mark Sain, *President*, Chris Layden, *Vice-President*, Teresa Mercado, *Financial Secretary*, Michele Bria, Ald. Milele Coggs, Matthew Kowalski, Michael Morgan, Felicia Saffold, Erika Siemsen, Ald. Scott Spiker, Sup. Kathleen Vincent, Joan Johnson, *Secretary*, Rebecca Schweisberger, *Secretary's Assistant* (414) 286-3021

***The Milwaukee Public Library Board of Trustees is an informed, dedicated group of citizens who represent a cross-section of the city of Milwaukee and are committed to supporting, developing, and advancing the library for the benefit of all residents of Milwaukee and others throughout Milwaukee County, the State of Wisconsin, and beyond. In their role as advocates and advisors, they serve the library's many patrons, its staff, the common good of the community, and this critical and enduring institution.***

*Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. More information is available at [www.milwaukee.gov/lobby](http://www.milwaukee.gov/lobby) or by calling (414) 286-2238.*

*Please be advised that members of the Milwaukee Common Council who are also members of this body will be in attendance at this meeting. In addition, Common Council members who are not members of this body may attend this meeting to participate or to gather information. A quorum of the Common Council or any of its standing committees may be present, but no formal Common Council action will be taken at this meeting.*

*PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. Make requests to the Library Director's Office at (414)286-3021, 286-2794 (FAX) or Central Library, 814 W. Wisconsin Ave., Milwaukee, WI 53233 Attn: Accommodation Request.*

**MILWAUKEE PUBLIC LIBRARY BOARD OF TRUSTEES**

**REGULAR MEETING**

**MINUTES**

**Tuesday, May 23, 2023**

**Central Library  
Rotary Club of Milwaukee Community Room  
814 West Wisconsin Avenue  
Milwaukee, WI 53233**

**PRESENT:** Chris Layden, Teresa Mercado, Michele Bria, Ald. Milele Coggs, Matthew Kowalski, Michael Morgan, Erika Siemsen, Ald. Scott Spiker, Sup. Kathleen Vincent, Joan Johnson, Jennifer Meyer-Stearns

**EXCUSED:** Mark Sain, Felicia Saffold

**STAFF:** Maria Burke, Chantel Clark, Tammy Mays, Joseph Moretz, Karli Pederson, Jacki Potratz, Marian Royal, Rebecca Schweisberger, Kelly Wochinske

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Vice-President Chris Layden called the meeting of the Milwaukee Public Library Board of Trustees to order at 4:04 p.m. on May 23, 2023 with a quorum present. Trustee Coggs participated by conference phone. Deputy Library Director Jennifer Meyer-Stearns served as Secretary until 4:40, when Director Johnson joined the meeting in progress. The agenda items were taken out of order but are presented here in numerical sequence.

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**CONSENT AGENDA**

1. **Regular Board Meeting Minutes April 25, 2023**
2. **Administrative Reports**
  - a. Financial Report
  - b. Library Director's Reports
  - c. Statistics

Vice-President Layden asked the Board if any items should be removed from the Consent Agenda presented as attachment A, pages 3-16 of the agenda. Trustee Morgan moved to accept the consent agenda; Trustee Kowalski seconded. Motion passed.

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**REPORTS**

3. **MPL Board Building & Development Committee**. Committee Chair Michael Morgan reported on the May 4, 2023 meeting. The Committee received updates about the Bookseller and Café at Central Library and discussed the potential redevelopment of the Capitol branch. As part of an update on the Martin Luther King branch redevelopment project, the Committee granted approval for MPL to declare the former Martin Luther King branch building, supplies, and equipment as surplus and to grant MPL the authority to offer surplus materials to community partners for the purposes of moving forward on the development. Trustee Morgan moved this item for Board approval, Trustee Bria seconded. Motion passed.

4. **Milwaukee County Federated Library System (MCFLS) Board Meeting.** Trustee Siemsen and Karli Pederson, Associate Library Director - Library Information Technology and Technical Services, reported on the May 15, 2023 meeting. The Board discussed a timeline for the new MCFLS Strategic Plan. Planning will begin in May 2023 and the plan will be implemented 2024-2028. The MCFLS budget will be submitted to the County in July 2023. MCFLS is establishing a new Library Systems Technician position which will be responsible for providing after-hours services to MCFLS members. Informational item.

#### **OLD BUSINESS**

5. **2024 Requested Budget.** Deputy Library Director Jennifer Meyer-Stearns presented a summary of MPL's 2024 requested budget. As directed by the Budget Office, MPL submitted a cost-to-continue budget. The proposed 2024 budget is \$25.79M, which is a 9.7% increase over 2023 and includes adjustments for inflation. The majority (9.6%) of the increase is due to salaries funded through the American Rescue Plan Act (ARPA) in 2023 which will revert to the MPL budget in 2024. The proposed budget maintains the current services and hours in 2024. MPL will invite Budget Director Nik Kovac to attend the June Board meeting to present an overview of the budget process and the City's fiscal status. Deputy Director Meyer-Stearns commended Mayor Johnson and the Common Council for the progress made in budget discussions with State legislature. Informational item.
6. **Urban Libraries Council (ULC) Declaration of Democracy.** Vice-President Layden referred to the ULC Declaration of Democracy, listed as Attachment C of the agenda. The Declaration was introduced by Trustee Bria at the April meeting. At that time, the Board recommended taking official action to affirm it. Library Director Joan Johnson and Trustee Bria reviewed the origin of the document and its intent. The Declaration of Democracy was created by the ULC Board as a response to recent efforts to ban library materials. With Board approval, MPL will sign onto the statement and publicly declare its commitment to intellectual freedom and the preservation of democracy in our communities. Trustee Mercado moved to adopt the Urban Libraries Council Declaration of Democracy Statement; Trustee Vincent seconded. Motion passed.

#### **NEW BUSINESS**

7. **Annual Bylaws Review.** Vice-President Layden referred to the MPL Board Bylaws, listed as Attachment D of the agenda. No changes were recommended. Informational item.
8. **Summer Reading Program.** Kelly Wochinske, Library Public Services Area Manager – Education and Outreach Services, presented an update on the MPL Summer Reading Program (SRP), which starts on June 1<sup>st</sup>. A primary goal of SRP is to offset reading skill loss and opportunity gaps that can occur when children are out of school and child care during the summer. Community partnerships are a foundation of SRP and MPL is working with approximately 150 school-age sites to register children and distribute materials. Partners have access to library resources, including book collections, lesson plans, and staff training provided by MPL. Every child that registers for SRP will receive a new book. AmeriCorps members will provide service at several school-age sites, delivering programs and acting as 'Book Buddies' to encourage independent reading. Early childhood educators will facilitate Story Times at childcare centers and various playgrounds in Milwaukee. The Teen SRP program will offer a series of photography programs, including digital photography, Polaroid photos, and photo shoot styling. Weekly and bi-weekly story times will be offered at all MPL locations. Drop-in stations and take-home activity kits will also be available. Ms. Wochinske expressed appreciation for the MPL Foundation (MPLF) support of these initiatives, as a large portion of SRP is funded through the MPLF. Informational item.



## **BOARD DEVELOPMENT**

9. **Dublin Literary Award.** Jacki Potratz, Collection Development Librarian, shared information about MPL's role in the annual Dublin Literary Award nomination process. The award promotes excellence in world literature and is entering its 28<sup>th</sup> year. Award nominations come from libraries worldwide and are by invitation-only. Participating libraries nominate a single work of international fiction written in or translated into English. Formerly, participating libraries submitted 3 titles for consideration. Starting in 2021, libraries may now only submit 1 title. A panel of judges narrows the candidates to a short list of 10 and selects a winner. MPL was invited to submit nominations in 2009 and has participated each year since. In 2011, Ms. Potratz's nomination won the award and her selections made the short list in 2013, 2015, 2019, and 2020. Informational item.

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With no further business, the Milwaukee Public Library Board of Trustees meeting of May 23, 2023 was adjourned at 4:50 p.m.

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**MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
BUILDING & DEVELOPMENT COMMITTEE  
MINUTES  
Thursday, June 1, 2023**

**Video Conference Call by GoToMeeting**

**PRESENT:** Michael Morgan, Matt Kowalski, Mark Sain, Joan Johnson

**EXCUSED:** Chris Layden

**OTHERS**

**PRESENT:** MPL: Chantel Clark, Tammy Mays, Jennifer Meyer-Stearns, Karli Pederson, Rebecca Schweisberger, PJ Woboril

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Chair Michael Morgan called the MPL Board of Trustees Building and Development Committee meeting to order at 8:04 a.m. on June 1, 2023 with a quorum present. All Trustees and presenters participated by video conference.

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1. **Approval of the Minutes.** Chair Morgan entertained a motion to accept the minutes from the May 4, 2023 meeting, listed as Attachment A of the agenda. Trustee Sain moved approval of the minutes and Trustee Kowalski seconded. Motion passed.
2. **Martin Luther King Branch Redevelopment Project Update.** Dr. Tammy Mays, Public Services Area Manager – Branches, presented an update on the project. Following the Committee’s approval to designate the remaining furniture and equipment as surplus, several community partners accepted the invitation to take items as needed. Dr. Mays showed several photos and an overview of the temporary Martin Luther King branch space. The photos are attached at the end of these minutes. The space is open for use, including Children’s and Adult collections, and MPL is working with the provider to activate internet service. In the interim, hot spots are being used to provide computer services to the public. To maintain continuity and a welcoming feel, several key pieces of artwork were transferred to the temporary location. Since opening, over 150 patrons have used the temporary location. Chair Morgan commended MPL staff and the development team on the groundbreaking ceremony. Demolition on the old building will begin after Juneteenth. MPL and the development team have had difficulty securing a vendor for geothermal heating and are investigating other green heating alternatives. Additional updates will be provided at upcoming meetings. Informational item.
3. **Real Estate Update.** Deputy Library Director Jennifer Meyer-Stearns provided an update on the former Mill Road and Llewellyn branch sites. The Department of City Development (DCD) is preparing both sites for sale, with a goal to have them on the market in summer 2023. Revenue from the sales will be used for MPL capital projects. Deputy Director Meyer-Stearns and the Committee thanked PJ Woboril, Library Facilities Manager, for maintaining the properties as they are prepared for sale. Informational item.
4. **Bookseller and Café at Central Library.** Deputy Library Director Jennifer Meyer-Stearns provided an update on the Bookseller and Café spaces. City Inspectors identified minor tenant updates needed in the new café space, including plumbing and wall covering. MPL is working with the café vendor to correct the issues. Ideally, the plumbing work will begin in July 2023. Informational item.
4. **Sale of the Alexander Lofts at Mitchell Street.** Library Director Joan Johnson introduced discussion about the sale of the Alexander Lofts at Mitchell Street. The property was recently listed for sale by Gorman & Company, with an asking price of \$8M. Per the development agreement, Gorman &

Company is required to notify MPL prior to listing the property. Assistant City Attorney Alex Carson is reviewing the Mitchell Street documents on behalf of MPL. Additional information will be shared at upcoming meetings. Informational item.

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The meeting of the Milwaukee Public Library Board's Building & Development Committee was adjourned at 8:36 a.m. on June 1, 2023.

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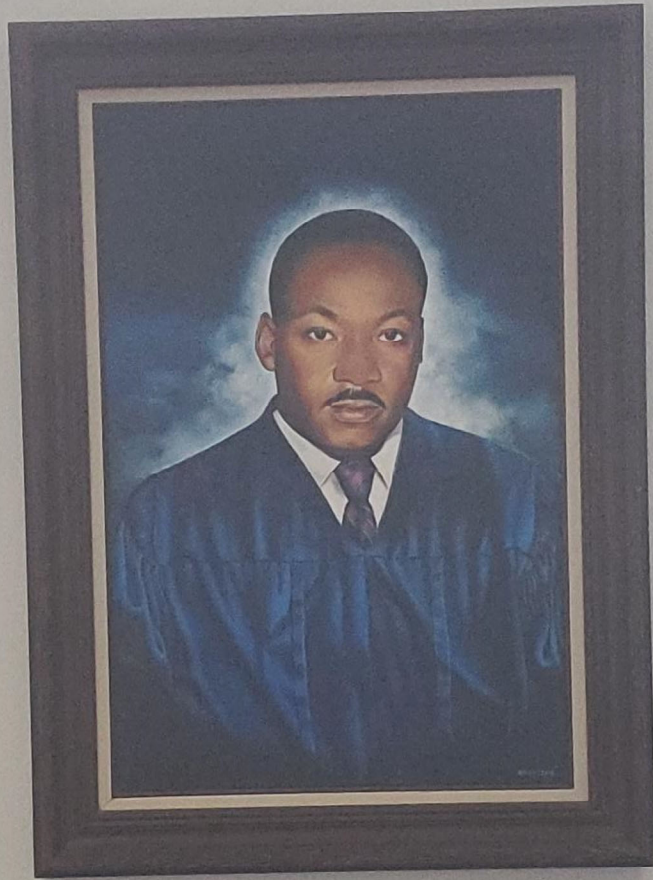
ATTACHMENT A - P. 11 of 22  
MPL CONSENT AGENDA  
2a. Building & Development Committee  
Meeting Minutes - 06/01/23  
P. 13











**MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
INNOVATION & STRATEGY COMMITTEE  
MINUTES  
Tuesday, June 6, 2023**

**Video Conference Call via GoToMeeting**

**PRESENT:** Matt Kowalski, Erika Siemsen, Ald. Scott Spiker, Joan Johnson

**EXCUSED:** Michele Bria

**OTHERS:** MPL: Chantel Clark, Jennifer Meyer-Stearns, Karli Pederson, Rebecca Schweisberger  
Budget and Policy Division: Angeliqne Pettigrew

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Committee Chair Matt Kowalski called the MPL Board of Trustees Innovation and Strategy Committee meeting to order at 9:06 a.m. on June 6, 2023 without a quorum present. All Trustees and presenters participated by video conference.

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1. **Committee Meeting Minutes Review.** The Committee reviewed and approved the minutes from the April 4, 2023 meeting, listed as Attachment A of the agenda. Trustee Siemsen moved to approve; Trustee Spiker seconded. Motion passed.
2. **Community Conversations and Engagement.** Library Director Joan Johnson presented an update on the community engagement process and next steps. Since January, Director Johnson has engaged with over 150 patrons and community members. Conversations have been held at Central Library, 11 library branches, and community partners Journey House and Safe & Sound. The project goal is to receive feedback from at least 1,500 patrons. To support in this effort, MPL has engaged INPOWER Solutions, a Milwaukee-based social impact and good-cause marketing agency. In partnership with INPOWER, MPL is developing an online survey and planning additional community events. The community engagement campaign is "Get Loud for Libraries". Patrons have shared valuable feedback about services they value and how they would like to see funding prioritized. INPOWER will use the data and findings to prepare a report which will help support MPL in the 2024 budget process. Informational item.
3. **Race, Equity, and Inclusion (REI) Work Plan Update.** Associate Library Director Chantel Clark shared a progress report and next steps for the REI work plan. The MPL REI Committee is tasked with oversight of the REI plan and coordinating continuing education to meet REI goals. Since its inception, multiple staff changes have impacted the committee roster. The REI Committee is now co-chaired by Associate Director Clark and Human Resources Administrator Victoria Robertson. The committee has regrouped and is focused on ensuring all members are aware of their roles and responsibilities. Next steps of the action plan include gathering regular updates, clarifying objectives, and creating a shared working document to capture and share milestones. Several liaison groups will be created to help facilitate communication between the committee and staff responsible for parts of the work plan. The committee will create a shared folder, accessible by all staff, that will contain updates, articles, and resources. Associate Director Clark reviewed the plan summary, attached at the end of these minutes. The MPL BIPOC (Black, Indigenous, and People of Color) affinity group has been created and is chaired by a member of the REI Committee. Planning is underway for the REI all-staff training day in November, which will include presentations from Derek Mosley and ALA Executive Director Tracie Hall.

As part of the Community Conversations series and regularly scheduled Managers meetings, members of Library Administration have been regularly visiting branches and engaging with staff. In an effort to broaden the collection, MPL has added two new world-language vendors and developed an online submission form to allow self-published authors the opportunity to submit their work for consideration. The public services team is creating robust guidelines and criteria for partnerships to reach underserved areas. Additional updates will be shared at upcoming meetings. Informational item.

4. **Broadband Access Update.** Library Director Joan Johnson presented an update on the broadband access work. Director Johnson has been working with Assistant City Attorney Joseph Dobbs regarding legalities of the proposal to install broadband infrastructure on library buildings to provide internet service in local areas. The project is suspended as MPL awaits further guidance from the City Attorney's Office. Attorney Dobbs may be invited to attend the committee meeting in October for additional updates. Informational item.
5. **Next Meeting.** Updates about the broadband access projects, REI work plan progress, and updates on community outreach related to service planning will be presented at the October 3, 2023 meeting.

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The meeting of the Milwaukee Public Library Board's Innovation & Strategy Committee was adjourned at 9:48 a.m. on June 6, 2023.

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**MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
EXECUTIVE COMMITTEE  
MINUTES**

**Monday, June 12, 2023**

**Virtual via GoToMeeting**

**PRESENT:** Mark Sain, Teresa Mercado, Joan Johnson

**EXCUSED:** Michele Bria, Chris Layden

**OTHERS**

**PRESENT:** MPL: Rebecca Schweisberger

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President Sain called the MPL Board of Trustees Executive Committee meeting to order at 4:03 p.m. on June 12, 2023. All Trustees participated by video conference. Quorum was not reached and the meeting was held as informational only. No action items were taken up.

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1. **Approval of the Minutes.** This item was held due to lack of quorum.
2. **2023 Progress Report.** Library Director Joan Johnson presented an update on the status of selected library goals.
  - **Implementation of New Service Plan.** In 2022, implementation of a new service plan was identified as a goal for 2023. However, after the Common Council restored funding to maintain services, MPL utilized the additional time to plan for potential budget cuts in the future. Community feedback regarding services, hours, and locations has been solicited through the Community Conversations with the City Librarian series. To support in this effort, MPL has engaged INPOWER Solutions, a Milwaukee-based social impact and good-cause marketing agency. In partnership with INPOWER, MPL is developing an online survey and planning additional community events. The community engagement campaign is “Get Loud for Libraries”.
  - **Martin Luther King Branch Redevelopment.** The development agreement has been signed and groundbreaking has begun at the former library site. The temporary library location has been opened for service.
  - **Implementation of the Racial, Equity, and Inclusion Action Plan:** The MPL REI Committee has been formed to work with Administration and project leads to ensure accountability. Several staffing changes in late 2022 and early 2023 impacted the committee leadership and roster and postponed part of the work. The committee is now co-chaired by Associate Library Director Chantel Clark and Human Resources Administrator Victoria Robertson. The REI all-staff training day will be held on November 30<sup>th</sup> and will include presentations from Derek Mosley and ALA Executive Director Tracie Hall. The MPL BIPOC (Black, Indigenous, and People of Color) affinity group has been created and is meeting regularly.
  - **Grant Projects.** MPL has received state funding to support the Teen ConnectED Learning programs, including maker spaces at Good Hope, Mitchell Street, and Washington Park. At these locations, teen interns work with young adult facilitators to develop after school programming for teens. The AmeriCorps program was intended to expand on the LibraryNOW campaign, utilizing AmeriCorps members to maintain a regular presence in schools, and offer after school and summer programming at MPL. In the course of the program, MPL staff learned more about

their role in directly managing AmeriCorps members, including enforcing disciplinary actions as needed. As a result, recruitment for the program stalled and currently only 2 of 20 positions are filled. MPL is revisiting policies and structure to support AmeriCorps members and ensure the program is fully operational before the end of 2023.

- Digital Inclusion. Director Johnson is working with the City Attorney's Office and a telecommunications legal expert to ensure the proposal to install broadband infrastructure on library buildings to provide internet service in local areas is legally compliant. If it is determined MPL is in compliance, a Request for Proposal (RFP) will be drafted and reviewed by the legal team prior to being issued.

Informational item.

5. **2022 Annual Report**. Library Director Joan Johnson reviewed the 2022 Annual Report, which is attached at the end of these minutes. The annual report was suspended in 2020 and has been reissued for 2022. The report highlights items from the Vision 2020 Strategic Plan, programming, and various statistics.

The Committee discussed identifying a location to display various awards and recognitions.

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The meeting of the Milwaukee Public Library Board's Executive Committee was adjourned at 5:03 p.m. on June 12, 2023.

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**Milwaukee Public Library  
Financial Report  
May 31, 2023**

**2023**

**2022**

**City Revenues**

	Budget	Received to date	% Received
<i>Additional City Appropriation</i>	\$ 25,081,089	\$ 10,122,095	40.4%
<i>Fines</i>	\$ 128,000	\$ 27,954	21.8%
<i>Lost Materials, etc.</i>	\$ 60,000	\$ 14,074	23.5%
<i>MCFLS Contracts</i>	\$ 802,414	\$ 212,665	26.5%
<b>Total City Appropriation</b>	<b>\$ 26,071,503</b>	<b>\$ 10,376,788</b>	<b>39.8%</b>

	Budget	Received to date	% Received
	\$ 24,482,162	\$ 10,454,608	42.7%
	\$ 138,000	\$ 29,535	21.4%
	\$ 60,000	\$ 23,817	39.7%
	\$ 760,469	\$ 197,985	26.0%
<b>Total</b>	<b>\$ 25,440,631</b>	<b>\$ 10,705,945</b>	<b>42.1%</b>

**City Expenses**

**Salaries & Benefits**

	Budget	Spent to date	% Spent
<i>Salaries</i>	\$ 14,013,643	\$ 5,730,264	40.9%
<i>Fringe Benefits</i>	\$ 6,306,139	\$ 2,509,641	39.8%
<b>Total</b>	<b>\$ 20,319,782</b>	<b>\$ 8,239,905</b>	<b>40.6%</b>

	Budget	Spent to date	% Spent
	\$ 13,549,077	\$ 5,765,982	42.6%
	\$ 6,232,576	\$ 2,704,034	43.4%
<b>Total</b>	<b>\$ 19,781,653</b>	<b>\$ 8,470,016</b>	<b>42.8%</b>

**Operating Expenses**

	Budget	Spent to date	% Spent
<i>General Office Expense</i>	\$ 111,700	\$ 18,207	16.3%
<i>Tools &amp; Machinery Parts</i>	\$ 19,000	\$ 10,680	56.2%
<i>Construction Supplies</i>	\$ 26,000	\$ 8,384	32.2%
<i>Energy</i>	\$ 687,800	\$ 238,416	34.7%
<i>Other Operating Supplies</i>	\$ 248,019	\$ 79,388	32.0%
<i>Vehicle Rental</i>	\$ 9,000	\$ 3,883	43.1%
<i>Non-Vehicle Equipment Rental</i>	\$ 22,000	\$ 11,338	51.5%
<i>Professional Services</i>	\$ 180,751	\$ 94,353	52.2%
<i>Information Technology Services</i>	\$ 417,642	\$ 203,191	48.7%
<i>Property Services</i>	\$ 1,273,520	\$ 614,737	48.3%
<i>Infrastructure Services</i>	\$ 33,000	\$ 63,140	191.3%
<i>Vehicle Repair Services</i>	\$ -	\$ -	100.0%
<i>Other Operating Services</i>	\$ 157,100	\$ 37,269	23.7%
<i>Reimburse Other Departments</i>	\$ 105,000	\$ (2,307)	-2.2%
<b>Total</b>	<b>\$ 3,290,532</b>	<b>\$ 1,380,679</b>	<b>42.0%</b>

	Budget	Spent to date	% Spent
	\$ 109,300	\$ 17,157	15.7%
	\$ 20,470	\$ 2,485	12.1%
	\$ 23,000	\$ 8,638	37.6%
	\$ 684,000	\$ 265,879	38.9%
	\$ 193,225	\$ 45,811	23.7%
	\$ 9,000	\$ 1,148	12.8%
	\$ 22,000	\$ 7,238	32.9%
	\$ 215,912	\$ 176,808	81.9%
	\$ 432,972	\$ 262,135	60.5%
	\$ 1,325,660	\$ 645,297	48.7%
	\$ 36,000	\$ 19,396	53.9%
	\$ -	\$ -	100.0%
	\$ 151,548	\$ 32,667	21.6%
	\$ 91,000	\$ (2,434)	-2.7%
<b>Total</b>	<b>\$ 3,314,087</b>	<b>\$ 1,482,225</b>	<b>44.7%</b>

**Equipment**

	Budget	Spent to date	% Spent
<i>Library Materials</i>	\$ 1,757,000	\$ 562,409	32.0%
<i>Computers, etc.</i>	\$ 358,187	\$ 53,701	15.0%
<i>Other</i>	\$ 83,202	\$ 41,852	50.3%
<b>Total</b>	<b>\$ 2,198,389</b>	<b>\$ 657,962</b>	<b>29.9%</b>

	Budget	Spent to date	% Spent
	\$ 1,714,000	\$ 633,309	36.9%
	\$ 309,229	\$ 18,851	6.1%
	\$ 63,462	\$ 9,111	14.4%
<b>Total</b>	<b>\$ 2,086,691</b>	<b>\$ 661,271</b>	<b>31.7%</b>

**Other Departmental Appropriation**

	Budget	Spent to date	% Spent
<i>Villard Square Property Payment</i>	\$ 8,300	\$ 500	6.0%
<i>East Property Payment</i>	\$ 4,000	\$ 4,000	100.0%
<i>Mitchell Street Property Payment</i>	\$ 72,000	\$ 27,000	37.5%
<i>Good Hope Property Payment</i>	\$ 45,000	\$ -	0.0%
<i>Contingent Energy Financing</i>	\$ 133,500	\$ 66,742	50.0%
<b>Total</b>	<b>\$ 262,800</b>	<b>\$ 98,242</b>	<b>37.4%</b>

	Budget	Spent to date	% Spent
	\$ 7,800	\$ -	0.0%
	\$ 3,500	\$ -	0.0%
	\$ 71,000	\$ 27,000	38.0%
	\$ 45,000	\$ -	0.0%
	\$ 130,900	\$ 65,433	50.0%
<b>Total</b>	<b>\$ 258,200</b>	<b>\$ 92,433</b>	<b>35.8%</b>

<b>Total City Expenses</b>	<b>\$ 26,071,503</b>	<b>\$ 10,376,788</b>	<b>39.8%</b>
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<b>Total</b>	<b>\$ 25,440,631</b>	<b>\$ 10,705,945</b>	<b>42.1%</b>
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**Milwaukee Public Library  
Financial Report  
May 31, 2023**

**2023**

**2022**

**Additional Funding Sources**

**Contract Grants**

	Budget	Spent to date	% Spent
<i>WTBBL Jul '22 - Jun '23</i>	\$ 1,136,100	\$ 830,491	73.1%
<i>ILS Jul '22 - Jun '23</i>	\$ 108,650	\$ 96,789	89.1%
<b>Total</b>	<b>\$ 1,244,750</b>	<b>\$ 927,280</b>	<b>74.5%</b>

	Budget	Spent to date	% Spent
	\$ 1,132,000	\$ 843,630	74.5%
	\$ 105,750	\$ 95,067	89.9%
	<b>\$ 1,237,750</b>	<b>\$ 938,697</b>	<b>75.8%</b>

**Trust Funds**

	Budget	Spent to date	% Spent
<i>Materials</i>	\$ 124,000	\$ 71,018	57.3%
<i>Programming</i>	\$ 38,000	\$ 10,436	27.5%
<i>Training</i>	\$ 18,000	\$ 9,819	54.6%
<i>Marketing</i>	\$ 32,000	-	0.0%
<i>Contingency</i>	\$ 4,000	\$ 597	14.9%
<i>Board Development</i>	\$ 4,000	\$ 588	14.7%
<i>Strehlow 50+</i>	\$ 37,319	\$ 1,012	2.7%
<b>Total</b>	<b>\$ 257,319</b>	<b>\$ 93,470</b>	<b>36.3%</b>

	Budget	Spent to date	% Spent
	\$ 113,000	\$ 80,097	70.9%
	\$ 34,000	\$ 5,408	15.9%
	\$ 15,000	\$ 4,501	30.0%
	\$ 29,000	\$ 9,305	32.1%
	\$ 4,000	-	0.0%
	\$ 4,000	\$ 336	8.4%
	\$ 39,045	-	0.0%
	<b>\$ 238,045</b>	<b>\$ 99,647</b>	<b>41.9%</b>

**Foundation Funds**

	Budget*	Spent to date	% Spent
<i>Materials</i>	\$ 525,572	\$ 15,038	2.9%
<i>Programming</i>	\$ 2,167,467	\$ 299,178	13.8%
<b>Total</b>	<b>\$ 2,693,039</b>	<b>\$ 314,216</b>	<b>11.7%</b>

	Budget*	Spent to date	% Spent
	\$ 536,095	\$ 12,776	2.4%
	\$ 1,810,580	\$ 234,550	13.0%
	<b>\$ 2,346,675</b>	<b>\$ 247,326</b>	<b>10.5%</b>

\*Foundation budget includes annual amount committed by the MPL Foundation plus prior year carryover.

**Investments**

U.S. Bank National Assoc. Commercial Paper (rated A1+) confirmation #327152096 dated 3/1/23 and maturing 11/1/23 at a rate of 0.4%...\$250,000.00

**Director's Report****May & June 2023 Activities**

Community Conversations led by Director Johnson wrapped and phase two of the community engagement work is now in full swing with the launch of an online survey and use of other community feedback collection tools at outreach events. Johnson appeared on WNOV's Community Voices radio talk show with interviewer Keith Parris and INPOWER Solutions' Emani Taylor to talk up the survey. The goal of reaching a minimum of 1500 people is off to a good start with nearly 200 contacts made during the in-person sessions.

Director Johnson made her debut for a first-time appearance on the field at American Family Insurance Brewers stadium as part of the pre-game show to promote the summer reading program and to join MPL Foundation Director Ryan Daniels in accepting a \$50,000 gift from the Brewer's Community Foundation, presented by Cecilia Gore and player Willy Adames.

Johnson supported an MPL author event presenting Matt Desmond, best known for "Evicted," who spoke about his new work, "Poverty, by America." She gave the welcome for authors, Richard and Leah Rothstein, a father and daughter team who spoke about their latest work, "Just Action." Richard is best known for "Color of Law." The latter program was presented in partnership with The Redress Movement.

MPL's collaborative work with other City departments and leaders continues in small workgroups to advance the city's goals including efforts to better support employees through a new recognition program called City Employees Recognition Awards (CERA). Johnson and team met with the Office of Violence Prevention Director to advance the work on our shared goals, and she was also part of group that is being briefed on the planning for the 2024 Republican National Convention, as well as a smaller group working on policy revisions to better support departments in emergency situations.

Johnson joined an energetic and enthusiastic group of staff for MPL's second appearance in the Juneteenth parade. There were hundreds of attendees lining the streets and the team made contact with scores of people eager to get library swag that included water bottles, bags and balls to promote the library.

Work on the broadband effort has resumed with help from DPI technology expert who connected the MPL team with a legal expert in the field who agreed to work pro bono. Their first meeting brought the needed clarity around compliance with state law for MPL to proceed with the project. Johnson still supports city-wide broadband efforts with the Milwaukee Broadband Partnership, and continues to attend the virtual meetings of the national SHLB Broadband Coalition.

Johnson and the MPL social media team were interviewed for the Creative MKE podcast who were following up on MPL's recognition for its popular TikTok and social media posts, and to learn more about how the library helps to cultivate a healthy arts economy in the community.

Johnson continued to engage with local community leaders including a second meeting with elected official Ald. Mark Chambers. She regularly connects with local leaders through participation in the Rotary Club of Milwaukee. At a recent meeting, she introduced the Rotary Person of the Year Daniel Goldin of Boswell Books, who she co-nominated for the recognition. Other community connections were made at the VISIT Milwaukee annual meeting, and the MPL Foundation Board meeting, and national professional connections are maintained through the Urban Libraries Council online Director forums and the annual meeting.

May 2023

**Summary of VIRTUAL and IN-PERSON PROGRAMS**

**MPL HELPS PEOPLE READ**

Poverty, By America: Matthew Desmond at Centennial Hall. MPL welcomed Pulitzer Prize winning author and sociologist Matthew Desmond to Centennial Hall in partnership with Boswell Book Company. The event was the largest gathering hosted in Centennial Hall since the Library's return to in person programming in early 2022. Attendees were rapturous in their response to Mr. Desmond's presentation, and represented a broad swatch of Milwaukee citizens and organizations dedicated to education and social services. Attendance: 520

Last Summer on State Street: Toya Wolfe in Conversation. Award winning author, Toya Wolfe, joined Cetonia Weston-Roy of Niche Book Bar and Danie Goldin of Boswell Book Company for a delightful conversation in Centennial Hall's Loos Room. Toya's bestselling novel, Last Summer on State Street, was recently issued in paperback, and this program was a chance for audience members to hear her experiences writing the book, life as an author, and ideas for upcoming novels. Attendance: 25

**MPL HELPS PEOPLE LEARN**

Snack Hack. Snack Hack is a food and nutrition literacy program offered as weekly sessions designed to teach all aspects of food: nutritional elements, food groups, cooking principles, history of food, how food is grown, cultural connections to what we eat, how food works in our bodies and methods on how to prepare meals at home. Sessions include a cooking demonstration and a snack for attendees. May began Block 2, the second "building block" of 4 learning blocks in the series. Total attendance at 4 sessions: 48

Small Business Resources 101. This program introduces patrons to robust library resources that support small business start-ups and business scale-ups. The 1-hour workshop covers library and community resources relevant to small business owners and entrepreneurs. This program positions MPL to contribute to economic and employment growth in Milwaukee by supporting small business development. Total attendance: 4

Gardening in a Changing Climate with Melinda Myers. Extreme heat, drought, floods, fluctuating temperatures and wind add challenges to the way we garden in the Midwest, which was the focus of Melinda's virtual presentation on May 3. Attendees learned about plants better suited to this region's changing climate and strategies for helping those gardens thrive in changing times. Melinda took questions from the audience following her robust presentation, and shared an abundance of knowledge with eager listeners. Total attendance (virtual): 217

**MPL HELPS PEOPLE CONNECT**

Fitness & Fuel. This fitness-focused food program highlights body mobility, flexibility and strategies for setting and maintaining fitness goals. Positive self-affirmations and step-by-step displays of various stretching and toning techniques are demonstrated. Following the fitness component of the class, attendees recharge ("fuel up") with a fresh, in-house made smoothie or fresh juice prepared in the Cargill Community Kitchen. May began Block 2, the second "building block" of 4 learning blocks in the series. Topics cycle throughout the 10 sessions. Total attendance at 4 sessions: 11

**Total attendance for 70 programs: 1,088**

**MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
FINANCE & PERSONNEL COMMITTEE  
MINUTES**

**Tuesday, April 25, 2023**

**Video Conference Call by GoToMeeting**

**PRESENT:** Teresa Mercado, Felicia Saffold, Scott Spiker, Kathleen Vincent, Joan Johnson

**EXCUSED:** Milele Coggs

**OTHERS**

**PRESENT:** MPL: Sarah Leszczynski, Jennifer Meyer-Stearns, Rebecca Schweisberger  
Budget and Policy Division: Angelique Pettigrew  
Reilly, Penner & Benton LLP: Brandon Panka  
US Bank: Richard Romero, Wayne Sattler

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Chair Teresa Mercado called the meeting of the Board of Trustees Finance & Personnel Committee to order at 8:33 a.m. on Tuesday, April 25, 2023. All Trustees and presenters participated by video or audio conference.

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1. **Committee Meeting Minutes Review**. The Committee reviewed the minutes from the January 12, 2022 meeting. Trustee Spiker moved to approve the minutes and Trustee Saffold seconded. Motion passed.
2. **Financial Statements and Auditors' Report**. The Trustees received the Milwaukee Public Library Trust Fund Audited Financial Statements for the year ending December 31, 2022. Mr. Brandon Panka of Reilly, Penner & Benton LLP reviewed the report. The auditors issued an unmodified opinion of the MPL Trust Fund financial statements. An unmodified opinion indicates the financial statements are materially correct. Mr. Panka commended Library Business Manager Sarah Leszczynski and the MPL Accounting team for their organization and preparedness for the audit. The Committee and Deputy Library Director Jennifer Meyer-Stearns thanked Sarah Leszczynski, Library Business Manager, for her accurate management of library funds. Trustee Saffold moved approval of the 2022 Independent Audit Report as prepared by Reilly, Penner & Benton, LLP. Trustee Spiker seconded. Motion passed.
3. **Quarterly Library Report of the Internal Control of the MPL Trust and Gift Funds**. The Internal Controls Memo for first quarter 2023 was listed as Attachment B of the agenda. Deputy Library Director Jennifer Meyer-Stearns reported all internal control processes were followed and there were no accounting issues. Informational item.
4. **Quarterly Review of Fund Investments**. On behalf of U.S. Bank, Vice President and Relationship Manager Richard Romero thanked the Board for the opportunity to serve as the investment manager and introduced Wayne Sattler, Senior Vice President & Managing Director and Head of U.S. Bank's Municipal Advisory Group. Mr. Sattler presented an update on the quarterly investment reports. Although inflation has caused disruptions in the market, MPL's investment portfolio remains stable. Informational item.

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The meeting of the Library Board's Finance & Personnel Committee was adjourned at 9:06 a.m. on Tuesday, April 25, 2023.

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